

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA FOR THE REGULAR SCHEDULED MEETING OF**

**MONDAY, JUNE 9, 2014  
AT 1:00 P.M.**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

**Prayer and Pledge of Allegiance**

- A. Meeting called to order.**
  - B. Quorum call.**
  - C. Approve, Amend, or Modify the Minutes:** of the Regular Meeting of June 2, 2014.
  - D. Bid Opening: Accept, Award and/or Reject the following (State Law requires bids to be opened in house meeting of the Board of County Commissioners).**
    - 1. Bid #BE-1676-** One-Year (1) Non-Encumbered contract for Building Maintenance Supplies for Cleveland County. The bid term will be from July 1, 2014 through June 30, 2015.
    - 2. Bid #COM-1677-** One-Year (1) Non-Encumbered contract for the Publication of Commissioners' Proceedings and any legal notices required by law per the Oklahoma Statutes. The bid term will be from July 1, 2014 through June 30, 2015.
    - 3. Bid #EB-1678-** One-Year (1) Non-Encumbered contract for Voting Equipment Delivery Service for ballot boxes, voting booths and any other additional equipment for the Election Board. The bid term will be from July 1, 2014 through June 30, 2015 with option to renew for one (1) year.
    - 4. Bid #SHE-1679-** One-Year (1) Non-Encumbered contract for Jail Supplies for Cleveland County. The bid term will be from July 1, 2014 through June 30, 2015.
    - 5. Bid #SHE-1680-** One-Year (1) Non-Encumbered Contract for Inmate & Detention Supplies for Cleveland County. The bid term will be from July 1, 2014 through June 30, 2015.
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**E. Items of Business: Discussion, Consideration and/or Action regarding the following:**

- 1. Renewal of Bid #EB-1617-** Non-Encumbered contract for the Printing of election Ballots for the Cleveland County Election Board to Mid-West Printing Company. All terms and conditions will remain the same. The renewal period will be from July 1, 2014 through June 30, 2015.
  - 2. Resolution for Cleveland County** to execute the agreement establishing the Association of County Commissioners of Oklahoma Self-Insured Fund and the Intent to Participate in ACCO Self-Insured Fund in the amount of \$313,830.00 for the period July 1, 2014 through June 30, 2015.
  - 3. Approval of the Subscription/License Renewal** between Cleveland County IT and LogMeIn at \$1080.00 annually. Terms are for 12 mos. Expiring July 1, 2015.
  - 4. Approval of the Annual Maintenance Agreement Renewal** between the Cleveland County IT and OneSource for the maintenance of 1 Bizhub C360 ID 35780 at a rate of \$0.0071 for black and white copies and \$0.049 for color copies. The term is from July 1, 2014 through June 30, 2015.
  - 5. Approval of the Software License Renewal** between Cleveland County IT and TechRadium, IRIS software for \$485.00 annually. The term for one year from July 1, 2014 through June 30, 2015.
  - 6. Approval of the Contract** between Cleveland County District 2 and AT&T for service on 4 lines at the rate of \$25.95 per line for the period July 1, 2014 through June 30, 2015.
  - 7. Approval of the Contract** between Cleveland County District 1 and AT&T for service on 4 lines at the rate of \$25.95 per line for the period July 1, 2014 through June 30, 2015
  - 8. Annual Maintenance Agreement Renewal** between the Cleveland County Treasurer and Konica Minolta for (5) Bizhub C360 Printers with a per copy charge of \$0.0071 for black and white copies and \$0.049 for color copies, (2) Bizhub C452 Printers with a per copy charge of \$0.0071 for black and white copies and \$0.049 for color copies. Term is July 1, 2014 through June 30, 2015.
  - 9. Annual Maintenance Agreement Renewal** between Cleveland County Treasurer’s Office and Lexis Nexis for Accurint access for Tax Warrant Deputies to search and locate people, businesses and addresses. Agreement is for (4) Users at \$85.00 each for a total monthly rate of \$340.00. Term is from July 1, 2014 through June 30, 2015.
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10. **Annual Maintenance Agreement Renewal** between Cleveland County Sheriff (F. DeWayne Beggs Detention Center) and Standley Systems for an annual amount of \$5,502.00 which includes parts, labor and travel as well as drums, developer, and black & color toner. This amount includes 60,000 black & white copies and 12,000 color copies for the Savin C2828. Black & white overage rates are \$0.0097 per copy and color overage rates are \$0.0525 per copy. The annual amount also includes 550,000 black & white copies for the Savin 9070 with overage rates at \$0.0078 per copy.
11. **Annual Maintenance Agreement Renewal** between Cleveland County Sheriff and Sooner Copy Machines, Inc. for the following copiers located in the Cleveland County Sheriff's offices:

Sharp ARM350NXA	S/N 45019575	at \$0.009 per copy
Sharp ARM450NXA	S/N 3504676X	at \$0.009 per copy
Sharp MX4101N	S/N 85064080	at \$0.0125 b/w, \$0.062 color
Sharp MX4501N	S/N 7506822Y	at \$0.009 b/w, \$0.08 color
Sharp MXM450N	S/N 75042642	at \$0.009 per copy

Term is July 1, 2014 through June 30, 2015.
12. **Approval of the License and Service Agreement** between the Cleveland County Sheriff and Priority Dispatch Corp. For Emergency Medical Dispatch cards to assist dispatchers providing medical assistance to 911 callers at an annual fee of \$78.00 for the term of July 1, 2014 through June 30, 2015.
13. **Agreement** between the Cleveland County Clerk and Cleveland County Abstract Company to provide copies by electronic images on a disc storage device each month for the sum of \$150.00 to be paid on or before the 1<sup>st</sup> of each month. The agreement term is July 1, 2014 through June 30, 2015.
14. **Agreement** between the Cleveland County Clerk and Old Republic Title Company of Oklahoma to provide copies by electronic images on a disc storage device each month for the sum of \$150.00 to be paid on or before the 1<sup>st</sup> of each month. The agreement term is July 1, 2014 through June 30, 2015.
15. **Annual Maintenance Agreement Renewal** between the Cleveland County Clerk and ARC for OCE Plot Wave 300, #330103619 at a monthly rate of \$132.00 and includes 1000 square feet per month with overage charges of \$.078 per sq. ft. The term is July 1, 2014 through June 30, 2015.
16. **Annual Maintenance Agreement Renewal** between Cleveland County Clerk and Underground Vaults & Storage, Inc. for Economy Archives Hard Copy/X-rays at a rate of \$2.88 per cubic foot per year and for Environmentally Controlled Vault Storage for Electronic Media/Micrographics at a rate of \$35.00 per cubic foot per year. The term is July 1, 2014 through June 30, 2015.
17. **Agreement** between the Cleveland County Health Department and Northhaven Church to provide a location and support services for the Early Foundation Replication Project. The term is July 1, 2014 through June 30, 2015 not to exceed \$2,806.00.

- 18. Contract** between the Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring from July 1, 2014 to June 30, 2015. The agreement is for \$225.00 for Fire Sprinkler Test and Inspection, \$992.00 for Fire Alarm Inspection System and Testing, \$69.00 for Portable Fire Extinguisher Inspection and Tagging (all services are extra), \$246.00 for Kitchen Hood Suppression System Test and Inspection, and \$288.00 for fire alarm monitoring and security with programming extra at Oklahoma State labor rates. All pricing is for one year for the Norman office.
- 19. Contract** between the Cleveland County Health Department and Firetrol Protection Systems to provide services to inspect and/or test Fire Alarm, Fire Sprinkler, and Kitchen Hood Systems, extinguishers and monitoring from July 1, 2014 to June 30, 2015. The agreement is for \$225.00 for Fire Sprinkler Test and Inspection, \$702.00 for Fire Alarm System Inspection and Testing, \$64.50 for Portable Fire Extinguisher Inspection and Tagging (all services are extra), \$246.00 for Kitchen Hood Suppression System Test and Inspection, and \$288.00 for fire alarm monitoring and security with programming extra at Oklahoma State labor rates. All pricing is for one year for the Moore office.
- 20. Agreement** between the Cleveland County Health Department and Absolute Data Shredding for document destruction services for the Norman and Moore offices. The rates are \$18.75 per secure consoles (7 total) and \$40.00 per secure poly cart (3 total), for a total of \$250.00 every 4 weeks. Special purge is \$5.00 per letter box and \$7.50 per legal box. Service will be every 4 weeks for the Norman and Moore office. The term of the agreement is from July 1, 2014 through June 30, 2015.
- 21. Contract** for Services between Cleveland County Health Department and Chelsey Dawn Makoski to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$9,402.00. The contract is to be effective July 1, 2014 through June 30, 2015.
- 22. Contract** for Services between Cleveland County Health Department and Desirae Lee Calyer to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$9,402.00. The contract is to be effective July 1, 2014 through June 30, 2015.
- 23. Contract** for Services between Cleveland County Health Department and Kaitlyn Nicole Boyce to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$9,402.00. The contract is to be effective July 1, 2014 through June 30, 2015.

**24. Contract** for Services between Cleveland County Health Department and Amanda Rose Miller to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$11.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$10,322.00. The contract is to be effective July 1, 2014 through June 30, 2015.

**25. Contract** for Services between Cleveland County Health Department and Rebekah Maurer to provide coordination of services between the NorthHaven Day School and the Early Foundations Replication Project. The Health Department will pay \$10.00 per hour for coordination services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$9,402.00. The contract is to be effective July 1, 2014 through June 30, 2015.

**26. Contract** for Services between Cleveland County Health Department and Julie Brown for services as a teaching assistant for the Early Foundations Replication Project. The Health Department will pay \$11.00 per hour for teaching assistant services and \$0.56 per mile as per the State Travel Reimbursement Act not to exceed \$10,322.00. The contract is to be effective July 1, 2014 through June 30, 2015.

**27. Dispose** of the following inventory items for the Cleveland County Treasurer to correct the Treasurer’s Inventory:

<b>a.</b>	C213-29	Sharp AR-M455N Printer	S/N 55013772
<b>b.</b>	C213-30	Sharp AR-M455N Printer	S/N 55013902
<b>c.</b>	C213-34	Sharp MX4501N Printer	S/N 65059494
<b>d.</b>	C213-35	Sharp MX4501N Printer	S/N 65034403
<b>e.</b>	C213-36	Sharp MX4501N Printer	S/N 65036403
<b>f.</b>	C213-38	Sharp MX4501N Printer	S/N 65034073
<b>g.</b>	C213-39	Sharp MX4501N Printer	S/N 65034963
<b>h.</b>	C213-40	Sharp AR-P450 Printer	S/N 4502464X
<b>i.</b>	C213-41	Sharp AR-M455N Printer	S/N 65011113
<b>j.</b>	C213-77	Sharp Printer	S/N 75078849

**28. Approval of the following Blanket Purchase Orders** submitted for the following Departments:

**Fair Board:**

14-5455	FF2	Unifirst	\$	100.00
14-5456	FF2	Copelin’s Office Center	\$	500.00

**Sheriff’s Dept:**

14-5522	CFBRE2-300	Aramark Correctional	\$	22,000.00
14-5524	CFBRE2	Natural Water Company	\$	75.00

**29. Approval of the Certificate of Requesting Officers on Blanket Purchase Order Numbers:**

**FY 13/14**

**General:**

14-0007-H2	14-0065-CCJC1C	14-1743-B2A	14-2558-SM2
14-3617-B2A	14-4251-B2A	14-4254-B2A	14-4539-B2A

**Highway:**

14-0241-T2A	14-0283-T2A	14-0336-T2A	14-1090-T2A
14-1808-T2A	14-1824-T2A	14-2321-T2A	14-3597-T2A
14-3897-T2A			

**Health Dept:**

14-0380-MD2	14-0419-MD2	14-0497-MD1C
14-0784-MD1C		

**Fair Board:**

14-1859-FF2

**30. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:**

**FY 13/14**

a.	General Fund	\$	460,082.10
b.	Highway Fund	\$	158,875.50
c.	Health Fund	\$	320,529.00
d.	Sheriff Service Fee Fund	\$	150,107.84
e.	Sheriff Commissary Fund	\$	4,068.08
f.	Sheriff Revolving Fund	\$	174,084.51
g.	Sheriff Cleveland Co. Justice Center Fund	\$	50,849.84
h.	Sheriff Courthouse Security Service Fee Fund	\$	19,667.73
i.	Treasurer Certification Fee Fund	\$	1,168.76
j.	County Clerk Preservation Fee Fund	\$	1,534.68
k.	Fair Board Fund	\$	5,337.58

**F. New Business:**

(As per 2001 O.S. 25 § 311.A.9 – “New Business”, as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

**G. Commissioner’s Discussions regarding County Business.**

**H. Public Comment:**

(Comments from public will be allowed on any item listed in the agenda or discussed by the Commissioners in the meeting. Public comment is limited to two (2) minutes per item. Persons wishing to be heard must sign up at the beginning of the meeting and identify items they wish to speak about.)

**I. Adjourn.**

Date & Time <sup>Filed</sup> <sub>DB</sub> Posted: 06-05-14 P12:01 FILE County Clerk: Jammy Belinson

